

	Maryland Institute for Emergency Medical Services Systems		
	Policy: HIPAA and Confidentiality Education Policy		
	Originator: Information Technology		
	Policy Number	Effective Date	Revision Date
	137.05	July 1, 2013	n/a

Purpose: Federal law requires that the employees, agents, and contractors of a business entity receive education in the requirements of HIPAA.

Procedures:

1. Annual Training.
 - a. Every MIEMSS employee and volunteer shall attend in person or online the MIEMSS HIPAA and confidentiality training program for the calendar year and shall sign a certificate attesting to such attendance which shall be filed with the MIEMSS Attorney General's Office.

Public/Private Designation: Public - This document is approved for publication and unrestricted distribution.

Policy approved by MIEMSS:

Date: 6/19/13

Signature: 
 Robert R. Bass, MD
 Executive Director