



eLicensure Statewide Steering Committee

September 21, 2017
1:00 am to 2:30 pm
Room 212
653 West Pratt Street
Baltimore, Maryland

Meeting called by: Rae Oliveira, MIEMSS

Agenda Topics

1:00 Welcome, Introductions, and Roll Call

1:05 Accept prior meeting minutes

1:15 Update on known concerns

2:00 Member Roundtable

2:25 -2:30 Meeting Closure and Adjournment



Maryland Institute for Emergency Medical Services Systems

eLicensure Statewide Steering Committee Meeting - September 21, 2017

Attendees, On Site: Charles Packard, BWI; Curtis Wiggins, Carroll County; Linda Dousa and Bill Dousa, Harford County; Eric Peterson, Ocean City; Scott Wheatley, Scott Haas, Joseph Ciotola, and Jared Smith, Queen Anne's County; Venetia Roberts, LifeStar Response; Mike O'Connell, Anne Arundel CC; Rae Oliveira, Terrell Buckson, Jason Cantera, Jeff Huggins, Lisa Chervon, Becki Byrd, and Britany Spies, MIEMSS.

Attendees, by GoToMeeting: Bobby Pattison, Allegany County; William McCarren and Collen Lull, Baltimore City; Andy Robertson, Dorchester; Mike Cole and Kathleen Harne, Frederick County; Wayne Tiermersma, Garrett County; Bryan Spies, Prince George's County; Mark Pettit, St. Mary's County; ; Chris Truitt, Salisbury Fire Company; Doug Beitzel, Garrett College; Teresa Stoller, Prince George's CC; Aksa Nainan and Dwayne Kitis, MIEMSS; Ron Lewis, Dave, B.

Welcome & Introductions

Minutes - July 2017:

- Amendments and clarification provided by Jason Cantera
- Minutes accepted with amendments: Mike O'Connell: Second Bill Dousa

Update on known issues

- SOW
 - Scope of work into ImageTrend addresses most of the committees concerns regarding lost functionality with the move to Licensure
 - Statement of work with pricing due from ImageTrend on September 22, 2017
 - Next step is completing a contract for the work to be completed
 - Projected to be completed in first quarter of 2018, spring. MIEMSS is pushing for sooner
 - Questions
 - Can ImageTrend do everything asked? Yes, according to conversations between MIEMSS and ImageTrend
 - When is the delivery date? First Quarter of 2018.
- Terrell Buckson presented the July bullet list update
 - Questions
 - The list provided to remove providers that have been lapsed for more than one recert cycle has individuals with extension on the list
 - This list also included EMDs which maybe what is lapsed, not the provider certification on license
 - Contact MIEMSS at 410-706-3666 or licensure-support@miemss.org to address any concerns regarding incorrect provider information
 - What if Service Administrator rights aren't visible?
 - Contact MIEMSS at 410-706-3666 or licensure-support@miemss.org
 - How to print provider card
 - Providers can retrieve a copy of their initial or renewal letters, if they were completed by an application at www.miemsslicense.com



Maryland Institute for Emergency Medical Services Systems

- How to Video <https://www.screencast.com/t/lxdn1CyjQwj>
 - Clarification on *Group cited ability to sign-off ALS Refreshers in Licensure*
 - Attendees were unsure what was meant by the statement
 - Possible interpretations
 - Placing students into course rosters – discussion about difficulty adding students. Names disappear before they can be selected. MIEMSS has a support ticket in at ImageTrend
 - Large course upload – this is part of the SOW
 - Statement will be removed from list
 - There was concern by some Service Directors, their personal emails are the only ones Licensure, and are used for company business. A process was established to create a contact profile. It was emailed in August and will be sent out with the minute from today
 - The timeline for the list completion was discussed – attached with minutes
 - So, more robust system after next recert cycle? Most likely
 - Service and Medical Directors can now see the applications before approving requests
- Other Issues
- Explained that some services are not approving the affiliation form in the ALS initial and reciprocity application until after candidates pass the protocol exam. Be aware, without an affiliation on file, the candidate must pay for the examination
 - Affiliation path was reviewed – attached with minutes
 - Brief discussion on whether or not to open the affiliation form in licensure
 - Suggested a proposal be drawn up for a vote at the next meeting
 - Brief discussion on whether the affiliation should be part of the BLS initial applications, similar to the ALS process
 - Suggestion to bring to Council of Academies – the eLicensure Statewide Steering Committee is the voting body for suggested changes to the MIEMSS Licensure System,
 - Suggested a proposal be drawn up for a vote at the next meeting

Member RoundTable

Carroll – Providers are stating that their courses are not showing up on their continuing education record

- All courses that have a MIEMSS continuing education approval number will appear on the provider's continuing education record
- Some providers are unfamiliar about how to retrieve their con-ed record in the new system
- Directions were published in the December 2016 MIEMSS newsletter
- Directions will be republished in the September 2017 MIEMSS newsletter

Motion to Adjourn: Mike O'Connell; second: Curtis Wiggins

Next meeting November 16, 2017; 1pm; MIEMSS room212