



State of Maryland

**Maryland
Institute for
Emergency Medical
Services Systems**

653 West Pratt Street
Baltimore, Maryland
21201-1536

*Larry Hogan
Governor*

*Donald L DeVries, Jr., Esq.
Chairman
Emergency Medical
Services Board*

*Kevin G. Seaman, MD
Executive Director*

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**SEMSAC – Regional Affairs Committee Meeting
Thursday, February 1, 2018
MIEMSS – Room 317**

Dial In: [REDACTED] **Pin:** [REDACTED]

- I. Call to order
 - a. Introductions / Roll Call
 - b. Past minutes
- II. Updates on 2016 SHSGP Projects
- III. Identify and “Shovel Ready Projects” for 2016 SHSGP, if needed (BLDS and/or AST Exercise)
- IV. Preparation for March Meeting with Physio
- V. 50/50 Award Letter Updates
- VI. Identify Committee Co-Chair

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**SEMSAC – Regional Affairs Committee Meeting
Thursday, February 1, 2018
MIEMSS – Room 317**

Minutes

In attendance:

Jon Bratt (Regional Programs Director), Michael Cooney (Region V), Charles Dorsey (Regional Programs), Jeffrey Huggins (Region III), Dwayne Kitis (Region I), Chad Packard (Region III), Eric Smothers (Chair, Region II), Brittany Spies (Region III), Wayne Tiemersma (Region I)

On Conference Call:

Jon Barto (Region IV), Dave Chisholm (Region II), John Filer (Region V), Ron Lewis (Region IV), David Stamey (Region V), Scott Wheatley (Region IV)

I. Call to order

- a. Chair Eric Smothers welcomed everyone to the meeting and attendance was done in the room and for those on the conference call.
- b. Minutes from the December 1, 2017 meeting were distributed electronically for review. The minutes were approved.

II. Updates on 2016 SHSGP Projects

- a. The end of the performance period and the staff was asked to give their status of the projects for the grant. Staff was reminded if monies are returned and/or if the agency cannot show that the allotted monies, we may not receive the amount in the future.

i. Region I:

1. Garrett - purchased equipment, contract for education part, training is not able to be scheduled until April and have been in touch with Sherry Alban on how to invoice and to close the grant out on time.
2. Allegany – purchased all equipment and requested for reimbursement.

ii. Region II:

1. Frederick and Washington – all equipment has been purchased and are working on their reimbursements

iii. Region III:

1. Baltimore City – in process of closing out their contract within the next 30 days
2. Anne Arundel – has started their procurement process
3. Annapolis City – waiting for paperwork to move forward, vendor has been secured

4. Harford – finalizing and ordering their equipment
 - iv. Region IV
 1. Cecil – Classes are being arranged and supplies have been received, remaining classes will be scheduled before the end of April, Medical Director completed the CONTOMS course in October and have received NAEMT credentials, project will be completed by 4/1
 - v. Region V:
 1. CONTOMS Class scheduled for February 12th through February 16th, class is overbooked; 50 participants have signed up represented by each region of the state.
- III. Preparation for March Meeting with Physio: Discussion began in the December meeting regarding disparities in costs of equipment throughout the state from Physio Control. Regions have been asked to prepare questions and concerns for the representatives in preparation for the March 1 meeting. Equipment must meet minimal Maryland state protocol requirements.
- IV. 50/50 Award Letter Updates
- a. Charles to assist the Finance office to get the letters out quickly as possible. Jim Springer is aware of the delay and will work to ensure that the quotes and discounts that were approved previously are upheld for the purchases related to the grants.
- V. Identify Committee Co-Chair
- a. Wayne Tiermersma has been nominated Co-Chair of the SEMSAC Regional Affairs Committee.
- VI. Old business – RAC Representation
- a. Region I
 1. Primary – Wayne Tiermersma
 2. Alternate – Chief Robert Pattison
 - b. Region II
 1. Primary – Eric Smothers
 2. Secondary – David Chisholm
 - c. Region III – Chief Perricone to send an e-mail for their designations
 1. Primary – Alex Perricone
 2. Alternate – Chad Packard
 - d. Region IV – had to make changes based on bylaws; changes below are reflected appropriately
 1. Primary - Scott Haas
 2. Alternate – Scott Wheatley
 3. Backup for Scott Wheatley – Andy Robertson, Vice Chair of Region IV Council
 - e. Region V – had to make changes based on bylaws; changes below are reflected appropriately

1. Brian Frankel
 2. John Filer
- f. Narcan grants – If a jurisdiction has procured Narcan between July 1, 2017 and April 1, 2018, they can submit documentation for eligibility for reimbursement. There is no need for calculation; the numbers have been calculated through EMEDs data. In the April SEMSAC RAC Meeting, the Regional Administrators will come together to talk with DHMH and the Opioid Command Center discuss what the remainder of the money can be used for.
- VII. New business – none to report
- VIII. 2017 SHSGP Grants – applications are due to the regional offices on March 1st and prioritized by the regional councils and they must submit to Regional Affairs prior to the April 5th meeting.
- IX. Meeting Adjourned
- X. Next Meeting: Thursday, March 1, 2018