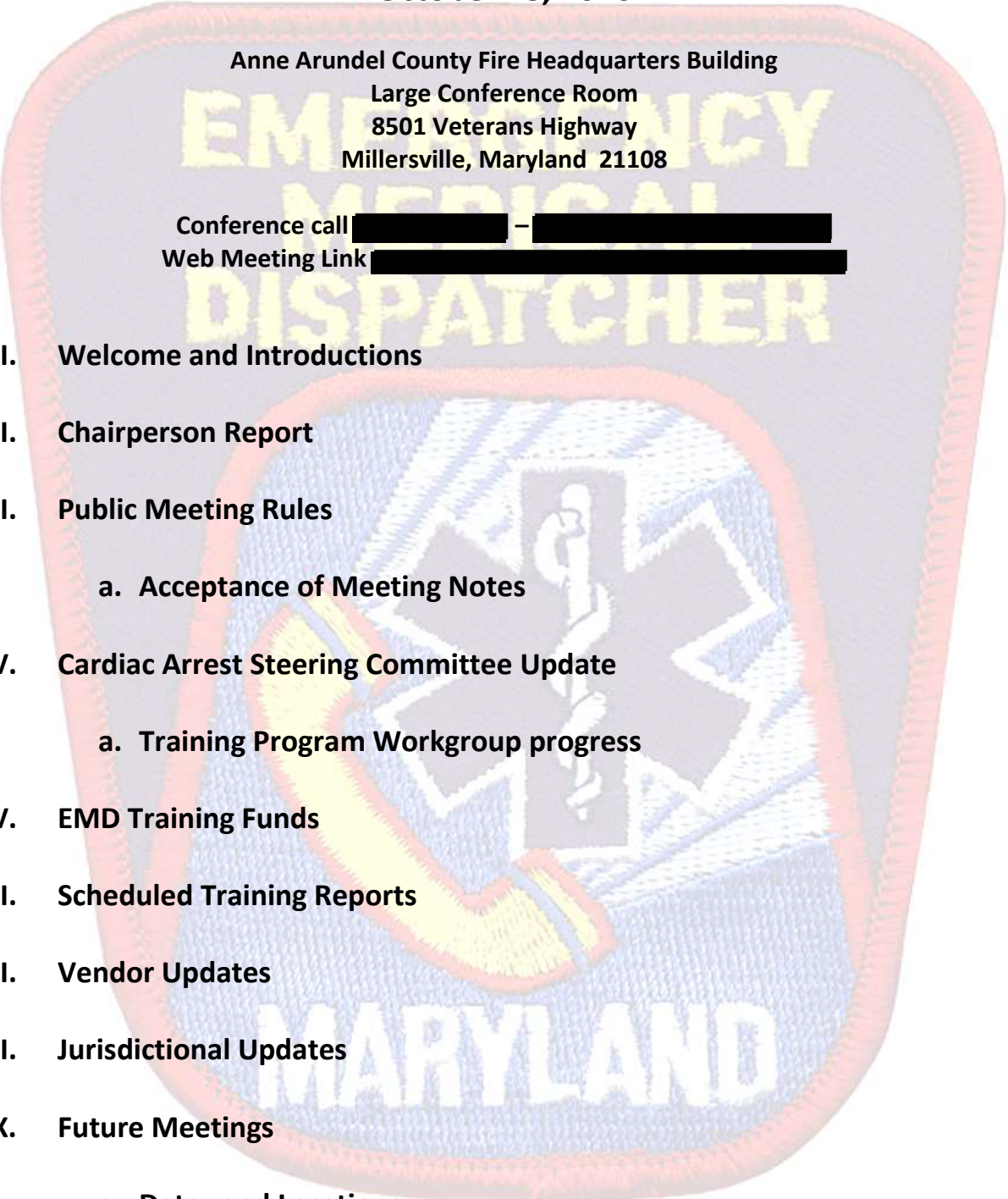


**Emergency Medical Dispatch Committee  
Meeting Agenda  
October 18, 2016**

Anne Arundel County Fire Headquarters Building  
Large Conference Room  
8501 Veterans Highway  
Millersville, Maryland 21108

Conference call [REDACTED] – [REDACTED]  
Web Meeting Link [REDACTED]

- 
- I. Welcome and Introductions
  - II. Chairperson Report
  - III. Public Meeting Rules
    - a. Acceptance of Meeting Notes
  - IV. Cardiac Arrest Steering Committee Update
    - a. Training Program Workgroup progress
  - V. EMD Training Funds
  - VI. Scheduled Training Reports
  - VII. Vendor Updates
  - VIII. Jurisdictional Updates
  - IX. Future Meetings
    - a. Dates and Locations
    - b. Agenda Items



**Maryland Institute for Emergency Medical Services Systems**  
**EMD Committee**  
**Meeting Notes**  
**October 18, 2016**



**Participants**

In-Person

Anne Arundel - Donald Kelly  
Frederick Kristin Dutrow  
Karlea Brown  
Jack Markey  
John Woelfel  
Montgomery Joshua Kurland  
Resuscitation Academy – Kevin Seaman,  
M.D.  
MIEMSS – John Donohue

On Conference

Cecil - James Alfree  
Harford – Tami Wiggins  
Prince Georges – JoAnn Bonkoski  
Queen Annes – Ed Stoner  
Talbot – Holley Guschke  
Washington – Tom Brown  
Priority Dispatch – John Grisevich  
MIEMSS – Rae Olivera

**Chairperson Report**

Chairperson Jack Markey welcomed the participants and stated that he was appointed as Chair due to his position representing the Emergency Numbers Board on SEMSAC. He brought the following issues to the attention of the committee

- EMD coordinators need to monitor the activities associated with the Next Generation 9-1-1 (NG911) as there will be major impacts on the call taker's ability to elicit adequate information from the callers and provide pre-arrival instructions. Fairfax County VA has published a bid for NG911 enhancements that may be available for other local jurisdictions to purchase from the resulting contract.
- AirBus DS Communications' tariff application to provide Facility Based Competitive Local Exchange services was approved by the MD Public Service Commission. Their application is available to view on the Public Services Commission website. AirBus DS intend to provide another option for IP based communication for 9-1-1 services
- Maryland Associations of Counties (MACO) has created an Emergency Management Directors' affiliate, consisting of the Governor-appointed emergency managers of the State's local jurisdictions. The MACO Emergency Managers' affiliate presented two sessions on NG911 at the recent MACO conference, and is advocating for a unified approach to NG911 deployment planning and actions. A MACO affiliate group for 9-1-1 Center Directors is also being discussed.
- MACO and the Baltimore Metropolitan Council (BMC) hosted a workshop recently on NG911 to begin to investigate planning and deployment concerns, which could feed into planning efforts.
- Capabilities Survey – John Donohue stated several jurisdictions have not completed the capabilities survey he distributed since the last meeting. He will communicate with those have not completed it. It is providing great information on the status of EMD in the State.

**Public Meetings Law**

John Donohue informed the group that this committee is now subjected to open meetings statutes and regulations. As such the meeting announcements, Agendas and minutes must be published at specific times. MIEMSS now has an Open Meeting page on their website to accommodate these requirements. It can be found at <http://www.miemss.org/home/Documents/miemss-open-meetings>. The committee

could go into closed session but the material that can be covered during a closed session is limited and there is specific documentation required as to the reason for and proceedings of a closed session. John did not anticipate a need for a closed session but will have the material available in the future should the need arise. More information on the Open Meeting Laws can be found at [http://www.igsr.umd.edu/VLC/OMA/class\\_oma\\_intro1.php](http://www.igsr.umd.edu/VLC/OMA/class_oma_intro1.php)

### **Update on Cardiac Arrest Steering Committee**

Karlea Brown stated the group has been busy working on the training program. They have completed the Objectives that were shared with the group since the last meeting and have begun to develop several modules for the program(see Attached). Individuals have volunteered to drafts scripts for some of the modules as indicated in the attached PPT. A couple more need to be assigned. John will do so soon if no one volunteers.

John Donohue reviewed what has been developed so far and discussed the following points

- The project is currently on schedule as per the project plan, but we are now in the busy prep part fo now till the end of the month. John will be publishing some material for review in the next few weeks and will need prompt feedback to keep on track
- Introduction – This is to be the testimony of a survivor, caller and call taker for the same incident. Dr. Seaman has a survivor that is interested in participating. John will work with Dr. Seaman to complete.
- John will also work with Dr Alcorta and Dr Seaman to prepare the “We got your back” module

Dr Seaman stated that he is no longer the Executive Director for MIEMSS, but that he is now working full time for the Resuscitation Academy. He will remain active with the State’s Cardiac Arrest Steering Committee and will remain active with the EMD Committee. They have been very busy implementing CARES and other High Performance CPR activities. As they proceed they believe that the dispatchers/call takers must be involved. He believes the Dispatcher/Call Takers must receive the recognition they deserve for their part of the team response. He also believes they need to receive feedback on how their actions assisted in the response. Jack Markey agreed that they do need to get information form the responders as to what was relayed to them as compared to what was found at the scene.

Dr Seaman also informed the group that the American Heart Association recently released draft recommended standards for telephone assisted CPR and performance measures. They are currently having an open comment period on the draft until November 16<sup>th</sup> Dr Seaman encouraged the group to comment. More information is available at [http://americanheart.co1.qualtrics.com/jfe/form/SV\\_cOe0kgCjWFeMVyI](http://americanheart.co1.qualtrics.com/jfe/form/SV_cOe0kgCjWFeMVyI)

### **EMD Training Funds**

Rae Olivera reported that the training funds for FY 17 have been released and Michele Bell has been in touch with everyone as to their allotment. John will work with Michele to get a full accounting for the next meeting. Rae Olivera also walked through the new Certification Application in use by MIEMSS and there were several questions. She made the following points. If anyone has difficulties with the system they should contact Terrell Buckson at MIEMSS for assistance. (410-706-3666)

- You can access the system at [www.miemsslicense.com](http://www.miemsslicense.com)
- One can log in using their 7 digit provider certification number

- You can look up provider information using a SSN and DOB
- The profile page will provide the person's highest level of certification
- All certifications can be found under the "Certifications" tab.
- All new persons must "Create an Account" to begin
- Recert applications are also accessible through the system.
- EMD Coordinators will have access to all their providers shortly. Until that is fully functional contact Michelle to get your information.
- Several specific issues were noted during the demonstration and discussion. Rae noted that they were having some issues with individual accounts as they transition to the new system and encouraged everyone to have their providers to access the system and update their profile information. IF they run into issues contact us to address them.

### **Scheduled Training**

- Priority Dispatch
  - EPD
    - October 30- Nov @ APG
  - EMD 13.0
    - October 28 @ APG
  - EFD 6.1
    - October 30 @ APG
    - October 24 @ Anne Arundel County

John also stated that there were additional EMD programs scheduled for Baltimore and Calvert Counties in the near future. He will send out the notices.

John stated that APCO was also having a training conference on Kent Island on Thursday and Friday. Tami Wiggins commented that there was a presentation on the health of the provider during the session on Friday. She also stated the Harford County was sponsoring several programs on a similar topic in the near future and would send the information to John for distribution to the group.

### **Vendor Updates**

APCO – No Report

Powerphone –  
No report

MPDS – John Grisevich reported.

- All tri Certification courses in Maryland will include a ProQa course at the end. Contact John to schedule
- Priority Dispatch has a link to their new on-line College of Emergency Dispatch where several training resources can be found - Access the link at <https://learn.emergencydispatch.org>

### **Organizational Updates**

Montgomery – Now beginning the EPD questioning process. And just updated to a new P-1 CAD system  
Prince Georges – just updated their systems using Airbus systems and have a lot of training on going

Queen Annes – Just transitioned to new Radio systems and Phone systems so they have lots of training ongoing

Resuscitation Academy –

- High Performance CPR Train-the-Trainer program on November 3 and another to be scheduled in the spring
- Involved in a lot of instruction with the general public on hands only CPR
- If you require assistance in instruction on H/O or Telephone CPR please use the RA as a resource.

## **Future Meetings**

### Dates and Locations

December 20, 2016 – Location TBA

### Agenda Items

Following were suggested agenda topics for future meeting. There was considerable discussion on the need for more work on CISM. John stated that he is trying to have Randy Linthicum to attend the next meeting. The CISM Coordinators Meeting is scheduled for November 1 at North Point State Park. Contact Randy for more information. Jack Markey suggested the NG911 should be a regular agenda item. He also suggested that Automatic Crash Notification and Data integrated be added for future agendas.

- Children's use of 9-1-1 education
- CISM for dispatchers
  - Resources
  - Mutual Aid
  - Sub group of CISM dispatchers
- MCAC interface.

Prepared by John Donohue – to ask questions or request revisions please e-mail [jdonohue@miemss.org](mailto:jdonohue@miemss.org)